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| Meeting Information | | | | | | |
| Date: | | September 27, 2016 | Location: | | Pinecrest Room | |
| Time: | | 5:45 p.m. – 6:45 p.m. | Meeting Type: | | Board Meeting | |
| Facilitator | | Lynda Ostashek | Note Taker | | Courtney Panas | |
| Attendees: | |  | | | | |
| Quorum: | | 5 of 8 | | | | |
| **Preparation for Meeting** | | | | | | |
| Please Read: | | All items found in the September meeting Uplifter folder <https://campbellriversc.uplifterinc.com/pages/Meetings/September/> | | | | |
| Please Bring: | | A copy of the Agenda | | | | |
| **standing AGenda Items (13 min.)** | | | | **Presenter** | | **Time AlloTted** |
| 1 | Call to order | | | Lynda | | 1 min. |
| 2 | Quorum (5 of 8 Board members)—if no quorum is reached the meeting closes and reconvenes the following month. | | | Courtney | | 1 min. |
| 3 | Agenda—motion to Approve the Agenda. | | | Lynda | | 1 min. |
| 4 | Previous Minutes—motion to approve the June and August meeting minutes. | | | Courtney | | 3 min. |
| 5 | Correspondence | | | Lynda | | 2 min. |
| 6 | Finance / Gaming / Voting Gift Cert & laptop | | | Lynda | | 5 min. |
| **Action Items from Previous meeting** | | | | **Responsible** | | **Due Date** |
| 1 | Initiate paperless bank statements. Xref Reports 1. | | | Lynda | | September 30/16 |
| 2 | Send out 2016/2017 Schedule to members. Done | | | Lynda | | August 15, 2016 |
| 3 | Update Uplifter and prepare for ‘going live’. Done | | | Marie | | August 24, 2016 |
| 4 | Organize logistics for registration night. Done | | | Lynda | | August 15, 2016 |
| 5 | Finalize ad for Rec Guide and registration pages. Done | | | Lynda | | August 10, 2016 |
| 6 | Organize logistics for fundraisers and submit information to Marie for Uplifter ‘go live’ date. Done | | | Cara/Lynda | | August 22, 2016 |
| ~~The following reports are provided a minimum of a week prior to the meeting to give all Board members the opportunity to digest the information. If clarification or additional information is sought, this is to be shared a minimum of 3 days prior to the meeting.~~ Exempt for September meeting. | | | | | | |
| **Reports (13 min.)** | | | | **Responsible** | | **Time AlloTted** |
| 1 | President’s/Vice-President’s Reports | | | Lynda/Diane | | 4 min. |
| 2 | Registrar’s Report | | | Marie | | 2 min. |
| 3 | Fundraising Director | | | Cara | | 2 min. |
| 4 | Coaches | | | Rae Anne / Keri | | 5 min. |
| **New Action Items (30 min.)** | | | | **Responsible** | | **Due Date** |
| 1 | 2016/2017 Priorities 20 min. | | | All members | | March 31/17 |
| 2 | List of Club Policies 10 min. | | | All members | | Sept. 25/16 |
| **Other Notes Or Information** | | | | | | |
| Deadline for receiving comments on this Agenda is Sunday, September 25/16.  Meeting Schedule: *5:45-6:45pm unless otherwise indicated Deadline for Reports* October 25 Pinecrest room October 18 November 22 Pinecrest room November 15 December 13 North room December 6 January 24 North room January 17 February 28 North room 5:30-6:30pm February 21 March 28 North room 5:30-6:30pm March 21 April 11 North room April 4  <https://campbellriversc.uplifterinc.com/pages/Meetings/> | | | | | | |